



## BOARD OF EDUCATION NORMS

Our norms are meant to guide our work and keep us focused. These norms are in alignment with our Board Governance Policies; District Vision, Mission, Philosophy, and Values. We will begin each meeting reminding ourselves and our guests of our working commitments.

1. Check our biases and agendas at the door; we will thoughtfully and objectively discuss the facts of the situation and not personalize issues or policies
2. Follow the Waupaca Way – be prepared and stay informed; responsible; respectful; and safe
3. Ensure open, clear and correct communications, and maintain transparency – avoid surprises
4. Maintaining professional relationships is key – know and respect the roles and responsibilities of the Board (governing), administration (tactical), and staff (operational)
5. Start on time and follow the agenda
6. Board decisions are based on our commitment to excellence in education, our mission and our values; when a Board decision is made, we accept and abide by the decision both publicly and privately – we accomplish more as a team
7. Honor and protect the expectation of confidentiality of all topics addressed, and discussions held, in closed sessions

### SCHOOL BOARD MEETING AGENDA

**Tuesday, March 7, 2023 – 5:30 p.m.**

Waupaca High School Community Room

Live Stream: <https://youtube.com/live/xAZ9wbJ7Mqw?feature=share>

*"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda." (See [Board Policy 0166](#))*

- I. Vice President's Comments and Pledge of Allegiance
- II. Call to Order
- III. Roll Call
- IV. Approval of Agenda
- V. Public Comment (see [Board Policy 0167.3](#))
- VI. [Review of Board Meeting Norms](#)
- VII. Consent Agenda
  - A. Approval of Minutes
    1. [February 14, 2023, Joint SB-GC Charter School Contract Committee Meeting](#)
    2. [February 14, 2023, Regular Board Meeting](#)
    3. [February 16, 2023, Special Board Meeting](#)
  - B. Financial Reports
    1. [Understanding School District Financial Statements](#)
    2. [Accounts Payable](#)
    3. [Cash Receipts](#)
  - C. Personnel
    1. [Updated Staffing Changes for 2023-2024 School Year](#)

- 2. Retirements
  - a. [Colleen Villalobos – Payroll Specialist](#)
  - b. [Mary Ellen Lewinski - WLC Health Aide](#)
- 3. Resignations
  - a. [Crystal Strasse – WLC Ed. Asst.-Spec. Ed.](#)
- 4. Hires – 2022-2023 School Year
  - a. [Raven James – WMS Ed. Asst.-Spec. Ed.](#)
  - b. [Erinn Manteufel - WLC Ed. Asst.-Spec. Ed.](#)
- 5. Hires – 2023-2024 School Year
  - a. [Robert Scherrer – Director of Co-Curricular Activities/Athletics](#)
- 6. Extra Curricular Coaches and Advisors - 2022-2023 School Year
  - a. WHS Coaching Positions:
    - (1) [Payton Mix - Varsity Softball](#)
- D. [Renewal of CESA 5 Lease Agreement for 2023-2024](#)
- E. [Early Approval of WMS Class III Field Trip to Washington, D.C. \(Video\)](#)
- VIII. Communications
  - A. National School Social Worker Recognition Week (March 5-11)
  - B. National School Breakfast Week (March 6-10)
  - C. District Administrator’s Report
- IX. Monitoring
  - A. [Technology Updates and Long Term Planning](#)
- X. Administration
  - A. [Presentation on Financing 2022 Referendum Projects](#)
  - B. [Chain Exploration Center Enrollment Update](#)
  - C. [Approval of 2024-2025 School Year Calendar](#)
  - D. [Waupaca Middle School Schedule for 2023-2024 School Year](#)
- XI. Board Reports
  - A. Student Representative Report
  - B. School Visits or Other Board Reports
  - C. Upcoming Meetings and Other Activities
    - 1. [March 9, 2023 - WHS 2023 Academic Honors Night - 6:00 p.m.](#)
    - 2. [March 23, 2023 – Joint SB-GC Charter School Contract Committee Meeting – 1:00 p.m.](#)
    - 3. [March 27, 2023 - Policy Committee Meeting - 5:30 p.m.](#)
    - 4. April 4, 2023 - Election Day
    - 5. [April 11, 2023 - Joint SB-GC Charter School Contract Committee Meeting - 3:45 p.m.](#)
    - 6. [April 11, 2023 - Regular Board Meeting - 5:30 p.m.](#)
  - D. Joint School Board-Governance Council Charter School Contract Committee
- XII. Adjournment

End Notes: The times listed on the agenda are approximate and subject to change. Questions regarding agenda items may be directed to the Committee Chairperson identified below.

\* The Board utilizes a “Consent Agenda” to approve decisions the Board has already determined to be within the domain of the District Administrator. As such, the Consent Agenda may be approved by a single motion without discussion. Only the Board as a whole may remove an item for separate Board action. *Board Policy I.I.*

Committee Chairperson and Phone Numbers

<b>Board President – Stephen Johnson – 715-258-9530</b>	<b>Building &amp; Grounds – Steve Klismet – 715-281-8951</b>
<b>Finance – Dale Feldt – 715-227-1984</b>	<b>Policy – Ron Brooks – 920-636-8991</b>
<b>Personnel – Betty Manion – 715-572-3362</b>	<b>Instructional – Molly McDonald – 715-281-7828</b>
<b>Student Services – Patrick Phair – 715-340-3895</b>	

*Upon request to the District Office, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format as necessary for a disabled person to be able to participate in this meeting. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated.*

*If anyone has any questions or concerns, please contact Sandy Lucas, Administrative Assistant to the Superintendent, at [slucas@waupacaschools.org](mailto:slucas@waupacaschools.org), or by phone at (715) 258-4121, ext. 6011.*